

West Des Moines Fire Department
Fire Prevention Bureau
PO Box 65320
West Des Moines, IA 50265
Updated November 2012

KIOSK PERMIT APPLICATION

NAME OF KIOSK: _____

ADDRESS: _____ SUITE: _____

CONTACT NAME: _____ PHONE: _____

Application is hereby made to set up and operate a Kiosk at (name of mall) _____

beginning (date) _____. If this is a temporary space, what is the ending date? _____.

Pursuant to Section 105.6.9 of the International Fire Code (2009), an operational permit is required to operate a kiosk within a covered mall. The occupant shall abide by all applicable fire and building codes and shall have the kiosk approved prior to conducting business from the above listed kiosk. An inspection by the fire department will be required for approval. The fee for a Kiosk Permit is \$50.00 (includes inspection) and is required to be submitted with this application. Please mail this completed permit and permit fee to the above address.

Size of Kiosk: ____ length X ____ width = ____ square feet.

Description of retail fixtures or displays:

Please contact the West Des Moines Fire Marshal at 515-222-3420 to schedule an inspection. NOTE: Extensions cords are not allowed. Breakered power strips plugged directly into a wall outlet are permitted. Reinspection fees shall be assessed if fire code violations are not corrected.

Office Use Only

Inspection Date: _____

Inspector: _____

Inspection PASS FAIL

Permit Fee Received YES NO